

Beech Grove Cemetery Board of Trustees
Minutes

June 14, 2022

Members present: Sally Jo Vasicko, Linda Barton, John Beatty, Zac Bow, Lesia Meer, Karen Vincent


Members absent: Tommy Goul

Also present: Tina Sulfridge, Interim Superintendent

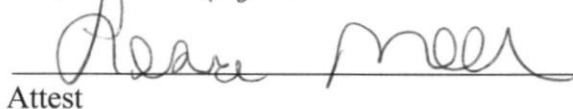
- Sally Jo Vasicko called the meeting to order at 4:18 p.m.
- Upon a motion made by Zac Bow and seconded by Linda Barton, the minutes of May 10, 2022, were approved.
- Claims
 - The claims were signed. Upon a motion made by Linda Barton and seconded by Zac Bow the claims were approved.
 - Tina Sulfridge questioned a charge of \$8,125 from the City of Muncie for bringing workers to mow and trim the cemetery before Memorial Day. She was given authority to call the controller about the charge. After discussion about this charge, a motion was made by Lesia Meer and seconded by Zac Bow to rescind approval of payment of \$8,125 from Fund 216, as charged by the City of Muncie for mowing and trimming.
- Presentation
 - A plaque and gift were presented to Michael “Sarge” Reynolds in appreciation of his service to Beech Grove Cemetery.
- New business
 - Dates of board organization and review and reappointment of the superintendent.
 - An ordinance must be introduced to City Council to change the date of board organization and reappointment of the superintendent. After discussion about various dates, it was decided that the superintendent be reviewed for reappointment in October and the board be organized in January. Upon a motion made by Karen Vincent and seconded by Zac Bow, those dates were approved.
- Other business
 - Membership in the Indiana Cemetery Association, Inc.
 - It was decided that further research about the benefits of membership is needed. The decision about joining the Indiana Cemetery Association will be delayed until the July board meeting.
- Interim Superintendent report
 - Tina Sulfridge reported that:
 - The Memorial Day celebration went well with good attendance by the board and the public.

- Removal of dead and dying trees. Tina Sulfridge has not received quotes from various vendors. She recommends using My Tree Sons to do tree work.
 - A Resolution for Transfer of Appropriations between accounts was presented. Upon a motion made to accept resolution 01-22 by Zac Bow and seconded by Karen Vincent, a vote was taken with five yeas and one nay. The motion passed.
 - Office hours are 9 a.m. to 4 p.m. The office is closed from noon to 1 p.m. for lunch.
 - Wall caps have been applied to the fence for one damaged area. Wearly will provide a quote for another section.
 - Tina could not speak to the budget process, because she has not been involved in past years.
 - There are currently five grounds workers. Beech Grove pays less than other city departments.
 - Tina will be on vacation on June 30-July 11. She will not be able to prepare for the July board meeting.
 - Brian Smith has been notified that he is not a candidate for the superintendent position, but he has called Human Resources, the Beech Grove office and individual board members several times.
 - Tina requested that her salary as office manager be addressed.
- Action steps:
 - Sally Jo Vasicko will communicate the decision about board organization and superintendent reappointment to City Council President Jeff Robinson.
 - John Beatty will contact Elm Ridge Cemetery and Gardens of Memory about the benefits of membership in the Indiana Cemetery Association.
 - Sally Jo Vasicko will inform Brian Smith again that he is not a candidate for the superintendent position.
- Upon a motion made by Lesia Meer and seconded by Linda Barton, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,
 Karen M. Vincent, secretary



 Sally Jo Vasicko



 Attest